

Head of Finance (San Francisco, California - Finance)

Ivo is hiring its first Head of Finance to build and lead a finance function for a rapidly scaling AI company.

****Role overview****

- * Establish core financial processes, controls and reporting frameworks appropriate for a high-growth SaaS company.
- * Hire, manage and develop finance talent (FP&A, accounting, revenue operations, etc.).
- * Support the CEO and leadership in budgeting, forecasting and strategic financial decisions.
- * Evaluate the current financial tech stack and determine the right mix of internal and external resources.
- * Own annual planning cycles and develop financial plans aligned to strategy; partner with department heads to build budgets, track spend and forecast outcomes.
- * Develop scenario models to inform decisions on hiring, go-to-market expansion, pricing and R&D.
- * Deliver recurring financial reporting to executives and the board; prepare board materials and provide proactive insights on business performance.
- * Partner with People Operations on headcount planning and compensation budgets.
- * Oversee accounting, month-end close, audit preparation, tax compliance and cash management.
- * Implement systems that improve reporting accuracy and financial controls.

****What you bring****

- * 7-12+ years of experience across FP&A, strategic finance and operating roles in SaaS companies.
- * Experience building finance functions from scratch in high-growth startups.
- * Strong command of SaaS metrics (ARR, NRR, CAC, LTV, etc.).
- * Ability to partner with executives across operations, marketing, go-to-market and product/engineering.
- * Excellent modelling, forecasting and presentation skills.
- * Pragmatic judgment and excitement about joining a fast-growing company.

****Why join****

- * Shape the financial foundation of a fast-growing AI legal tech company.
- * Work directly with the CEO and leadership to influence strategic decisions.
- * Build the function and team your way, with backing from leadership.
- * Competitive compensation, equity and benefits.
- * In-office role; relocation and visa support available.